

Name(s) _____

Newspaper Planning Format

Working Title (you may decide to change this later when you have written up your story):

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Think about the 5 Ws of news reporting. Try to answer each of these questions with a single sentence:

1. What happened?	
2. Who is the story about?	
3. Where did the story happen?	
4. When did the story take place?	
5. Why did it happen?	

Now try to get all the above points in your opening paragraphs.

Writing a news story is different from writing fiction. In a fictional story you often put the most important events later on, after you have set the scene. In a news story you usually put the most important facts first.

Try to structure your writing like this:

- Main event - try and explain what happened in just two or three sentences.
- More details - information that explains more about the main event
- Opinion - *some people said... other people said...*
- What might happen next?